

MINUTES OF SOUTH CENTRAL REGIONAL FORUM
Thursday 8th May 2014, 1:00 – 2:30
The Kymin, Beach Road, Penarth, Vale of Glamorgan.

Item No.	Agenda Item	Action
	<p>Present:</p> <p><i>Staff:</i> Jayne Ireland (Chair), Kim Vidal, Martyn Reed (minutes), Dafydd Rhys <i>Regional Forum Rep on Council:</i> Graham Price <i>Branch Rep on Council:</i> Phil Elias <i>Branch Reps:</i> Mary Newman <i>Affiliated Organisation member:</i> Mashmooma Din <i>Individual Members:</i> <i>Learners:</i> Samuel Ibrahim, Sazma Begum, Nasima Akhtar, Razia Begum <i>Learner Translator:</i> Sion Aled Owen</p> <p>Apologies: Cath David, Jenny Davies, Ron Powell, Terry-Anne Davies</p>	
	<p>Agenda</p> <ol style="list-style-type: none"> 1. Welcome 2. Minutes of previous meeting 3. Matters arising 4. Statement from regional representative to the WEA Council 5. Matters arising from WEA Cymru Council minutes 6. Regional matters 7. Development of Voluntary Movement 8. Date of next meeting 9. Any other business 	

1	<p>WELCOME</p> <p>The meeting opened with an introduction from individuals attending the meeting.</p>	
2	<p>MINUTES OF PREVIOUS MEETING</p> <p>The minutes were accepted as a true record, subject to the addition of Cath David to the attendance list.</p>	
3	<p>MATTERS ARISING</p> <p>Matters arising will be dealt with during discussion of agenda items.</p>	
4	<p>STATEMENT FROM REGIONAL REPRESENTATIVE TO THE COUNCIL</p> <p>Statement from Graham Price (GP) regional representative. GP provided an overview of the first WEA Cymru Annual General Meeting (AGM) and indicated that minutes will follow at a later stage. All positions on the council have been filled with the exception of one learner representative for North Wales. There has been a specific meeting for the Council concerning the proposal that the YMCA be merged with WEA Cymru. Financial support is available to aid this process if it happens before March 2015. This merger is now being actively discussed between both organisational councils.</p> <p>The next Council meeting will be held on 22 May 2014.</p> <p>Phil Elias (PE), representative for branches, provided an account of the launch that took place on 1st May 2014 in Wrexham.</p> <p>GP has visited a WEA class as a start to the process of engaging with learners. Graham will aim to visit as many groups as possible over the next year.</p>	
5	<p>MATTERS ARISING FROM WEA CYMRU COUNCIL MINUTES</p> <p>Discussion took place regarding the supply and communication of minutes. Dafydd Rhys outlined the issues with making minutes available. The cost implication will rule out the possibility of posing minutes to all forum members. There has been discussion regarding whether minutes can be placed on the website. It was felt that Minutes should be approved before they are uploaded to the website.</p>	

	<p>This issue will be discussed at all five regional forums. <i>Draft minutes</i> can be circulated in advance once available and provisionally approved electronically and then put on the website. There will be a second chance to approve and confirm the minutes at the next meeting and these will then be uploaded as <i>confirmed minutes</i>.</p> <p>The same issue exists for Council meeting minutes.</p> <p>Jl highlighted the need for the regional forum to be able to scrutinise the minutes of Council.</p> <p>ACTION:Regional forum draft minutes to be made available ((DR) by four weeks of the meeting and approved within 14 days of circulation. If no objections are received they will then go on the website as draft and be ratified at the next meeting.</p> <p>GP noted that some minutes will not be made public due to the sensitivity/appropriateness of the contents.</p>	
6	<p>REGIONAL MATTERS</p> <p>Mary Newman (MN) provided an account of the last meeting of the Global Community Learning branch (GCLR). This involved a presentation by Steve Knowles from Cardiff Council Sustainable Development department. The next meeting will be the GCLR AGM on Thursday 24th July, venue to be confirmed. The intention is to combine the AGM with a visit to the Senedd.</p> <p>The GCLR normally have a stall at the Cardiff One Planet festival, but it has been cancelled this year due to a lack of sponsorship investment.</p> <p>Mashmooma Din (MD) reported that there is currently a waiting list for ESOL provision across the city. Intergenerational activities have been requested by learners.</p> <p>Jl. Local learning issues are discussed at local regional ACL partnership group where decisions are made on what can be run within the partnership.</p> <p>ACTION: Jl to send curriculum for Cardiff & Vale Community Learning Partnership (CAVCP) to PM.</p> <p>MR informed those present that WEA Cymru had invested in the ‘VocalEyes’ system developed by Pembrokeshire College. The social media platform will allow WEA staff, members and learners to put forward ideas and vote online for ideas they think should be taken forward. This will also provide another means for WEA Cymru to feedback to learners and staff.</p>	Jayne Ireland

	<p>The ESOL learners present provided feedback. They stated that the provision is very good and there is crèche provision at SRCDC.</p> <p>MN outlined how the Huggard Centre provides internet use to people who are failed refugees so that they can get in touch with their home communities.</p> <p>Jl/KV stated that the curriculum programme will be made available by September.</p> <p>The Kymin creative writing group are exploring the possibility of merging with the Barry branch rather than establishing a Penarth branch.</p>	
7	<p>DEVELOPMENT OF VOLUNTARY MOVEMENT</p> <p>DR outlined his role in supporting volunteers, members and branches.</p> <p>DR stated that regionally we will need to think about how we develop the forums and consideration will be needed as to how we approach a membership drive.</p> <p>Jl stated that currently there are Bridgend, Vale, Barry and GCLR branches. There has been an informal Cardiff branch but this needs to be developed.</p> <p>MD suggested that it may be best to have a learner forum for ESOL learners rather than a branch due to the time that a resident may be living in the city.</p> <p>ACTION: Jl/ KV to establish a Learner Forum at SRCDC to be held before the next meeting.</p> <p>KV has organised a local branch day at St Fagans on Saturday 14 June 2014. This will target 100+ learners. Activities at the event will include Cake Decorating, iPad training, plus activities provided by other organisations. There will be an opportunity for a Learner Forum with Martyn and Kim after the lunch break.</p> <p>ACTION: KV to promote WEA Cymru membership at St Fagans event.</p>	<p>Jayne Ireland Kim Vidal</p> <p>Kim Vidal</p>
8	<p>DATE OF NEXT MEETING</p> <p>Thursday 19th November 2014</p> <p>Time: 13.00 to 15.00</p> <p>Venue: Bridgend (TBC)</p>	
9	<p>ANY OTHER BUSINESS</p>	

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